

**GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)**

No.2010/Tele/TN/1

New Delhi, dt. 13.09.2010

**The General Managers,
All Indian Railways, Production Units & Metro Railway/Kolkata
DG/RDSO, Lucknow, GM/CORE/Allahabad & DG/Railway Staff College
Director/IRISET/IRIMEE/IRIEEN/IRICEN
CAOs/COFMOW/DCW.**

CORRIGENDUM

Sub: Policy guidelines for retention of Mobile handphone.

Ref: Board's letter of even number dated 06.09.2010.

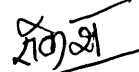
With reference to above, it is clarified that the phrase-

“GMs, AGMs, HODs and DRMs”

in para 1 may be read as

“GMs, AGMs, PHODs and DRMs”

This issues with the concurrence of Finance Directorate of Railway Board.



(Rakesh Ranjan)

Joint Director/Telecom

Ph: 011-23388504

FAX: 011-23304690(P&T) 44690(Rly)

No.2010/Tele/TN/1

New Delhi, dt. 13.9.2010

Copy to :

- i) FA&CAO, All Indian Railways**
- ii) Dy. Controller and Audit General of India(Railways), 224,
Rail Bhawan.**


For Financial Commissioner/Railways

Copy to:

- i) F(X)-II & Budget Branches, Railway Board.**
- ii) CSTEs/ All Indian Railways.**

RB Tele 6/2010

**GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)**

No. 2010/Tele/TN/1

New Delhi, dated 03.09.2010
6

**General Managers,
All Indian Railways & Production Units,
DG/RDSO/Lucknow.
DG/Railway Staff College Director/IRISET/IRIMEE/IRIEEN/IRICEN
CAOs/COFMOW/DCW.**

Sub: Policy guidelines for retention of Mobile handphone.

Ref: Board's letter no. 2004/Tele/TN/3 dated 07.06.2006

1. Board, vide above referred letter, had issued instructions for provision of Closed User Group (CUG) mobile connections for the Indian Railways which is extremely useful for day to day operations as well as meeting emergencies. Alongwith CUG connection, mobile handsets are provided to GMs, AGMs, HODs and DRMs in Indian Railways and to Advisers & above in Railway Board.

2. Presently these phones are purchased by the Administration and issued to the officers. Mobile handphones have now become very personalized equipment. Therefore, Board has now decided as under:

- i) Officers shall purchase the handphone as per their choice and the cost shall be reimbursed to them to the extent of the ceiling applicable as per extant policy. In Railway Board, the reimbursement shall be processed by Telecom Directorate and reimbursement shall be done in concurrence with Finance Expenditure Dte. of Board. Suitable mechanism for the same may be evolved by the Zonal Railways, CTIs, PUs, RDSO, RSC/BRC and Metro Railway, Kolkata.
- ii) The codal life of mobile hand phones is 5 years. The year-wise depreciation on the actual cost is given below:-

Year 1	Year 2	Year 3	Year 4	Year 5
60.00%	20.00%	10.00%	5.00%	5.00%

Straight line method shall be adopted for calculating the depreciated value of the handphone for the periods in between with a month as the granularity.

- iii) Replacement of battery shall be allowed once during the codal life of the handphone.
- iv) The cost of the repair shall be borne by the administration. The officers shall get the repairing done by themselves during the warranty period. After the completion of the warranty period, the repair and maintenance shall be done through authorized agencies by the officials themselves. Prior sanction of incurring expenditure for repair shall be obtained by the officer.
- v) In case of loss of mobile phone, the officer should lodge an FIR for the same. The officer shall be permitted to purchase new mobile handphone within entitled cost by depositing the depreciated value of the lost mobile phone. If the officer wishes, this can be adjusted within the reimbursement value for the new mobile handphone.
- vi) In case of transfer of the officer, or the officer going on deputation, the officer shall be permitted to retain the mobile handphone with relevant entries in their Last Pay Certificate (LPC).
- vii) After completion of the codal life of five years, the officer shall be allowed to retain the handphone and need not pay anything for that. He is also entitled to purchase a new handphone as per policy.
- viii) In case of retirement, the officer will have the option of retaining the mobile handphone after paying its residual value, or can deposit the mobile handphone to the administration.
- ix) Handsets returned by retiring Officers after retirement will be kept in spare pool and may be utilized as under:-
 - a) It can be temporarily issued to officers when their phones are under repair.
 - b) When an officer joins a post and has not yet purchased a phone.
 - c) It can be temporarily issued to officers in case of loss of their mobile phone.

3. This issues with the concurrence of Finance Directorate of Ministry of Railways.
 4. Please acknowledge receipt.
- (Hindi version will follow).

Rakesh Ranjan

(Rakesh Ranjan)
Joint Director/Telecom

No. 2010/Tele/TN/1

New Delhi, dated 03.09.2010.

6

Copy to:

1. FA&CAOs, All Indian Railways and Production Units.
- by hand* 2. Deputy Comptroller and Auditor General of India (Railways), New Delhi with 80 spares, 224, Rail Bhawan, New Delhi

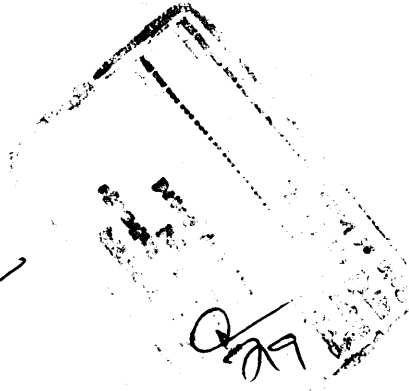
Rakesh Ranjan

For Financial Commissioner/Railways

Copy to:

1. F(X)II and Budget branches, Railway Board for information and necessary action.
2. CSTE, All Indian Railways for information and necessary action.

कृपया जारी करें
प्रचारक
6/9/10



Rakesh Ranjan

(Rakesh Ranjan)
Joint Director/Telecom