

**Government of India
Ministry of Railways
(Railway Board)**

No.2006/C&IS/OTH/Laptop/14

August 10, 2009

**The General Managers
(All Indian Railways/Production Units)
COFMOW
Directors/CTI**

Sub.: Provision of Laptops to officers in lieu of Desktops.
Ref.: Board's letter No.2006/C&IS/OTH/Laptop/14 dated 18/20.9.2006.

Some of the Railways have wanted to know whether AMC, replacement of batteries etc. of laptop provided under the policy indicated above is to be done by the Administration or by the officer concerned as a part of "*safety and upkeep*". It is clarified that the phrase "*safety and upkeep*", as indicated in the above mentioned policy, basically implies careful handling, protection from damage and thefts etc.

Since this is an official equipment provided in lieu of desktops etc., expenditure on maintenance of hardware, replacement of batteries etc. would be done on Railways' account only, as was being done in the case of desktops. However, care should be taken to ensure that expenditure on maintenance (Hardware, AMC etc.) is incurred only after the expiry of warranty of equipment/components.

Please acknowledge receipt.


(Suyash Narain)
Director ME(C&IS)

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Copy to : Dy. Comptroller & Auditor General of India(Railways)
Room No.224, Rail Bhavan, New Delhi with 45 copies.
FA&CAOs, All Zonal Railways
Sr. Executive Director Finance, RDSO, Lucknow.


100824
For Financial Commissioner (Railways)

Copy to: Sr. PPS/PPS/PS to Board Members, Secretary/Railway Board, DG/RHS, DG/RPF, ADG/RPF, ADG/DS, Additional Members, Advisors, EDs, DIP, Editor/Indian Railways, Editor/Bhartiya Rail.